



## SSPC Training Registration Form

**All information must be typed, not hand written.**

\*Please e-mail this form to [info@stmcoatech.com](mailto:info@stmcoatech.com),

### Student Contact Information:

\*\*Date and Location of Course: \_\_\_\_\_

1. Name (as it should appear on your certificate):

2. Your Title:

3. Company Name:

4. Address:

5. City:

6. State:

7. Zip:

8. Country:

9. Area Code/Phone Number:

**10. E-mail Address:**

**11. Area Code/Fax Number Date:**

**Cancelation policy for students**

STMCOATECH reserves the right to cancel up to 21 days before the scheduled training is to begin due to low registration. If a training event is cancelled, registrants receive a full refund of payments for course fees and supplemental material or STMCOATECH can transfer their registration fee to an upcoming training. If we do not enroll in another class within one year, the fees will be forfeited. STMCOATECH reserves the right to cancel or reschedule a course or part thereof at any time. In the event of STMCOATECH having to cancel or re-schedule a course, attendees will be offered an alternative course date or the option to withdraw from the course and a credit/refund issued if appropriate. We cannot take responsibility for the expenses incurred by the customer as a result of the cancellation or re-scheduling of the course. If We choose to cancel and SSPC receives your written cancellation: A) up to 30 days before the training, the registration fee is refundable, minus a \$50.00 service charge or you may select a full credit towards a future training class or event. B) is received from 29 to 17 calendar days before the training, the fee is refundable at 50%, minus a \$50.00 service charge or you may select a full credit towards a future conference or training event. C) is received in 16 or fewer days before the training, you will receive credit towards a future conference or training event, minus a \$50.00 service charge. If we do not cancel or attend, we are still responsible for the payment. All credits for future classes due to our cancellation are forfeited if we do not attend another class within one year of our first cancellation. Under no circumstances is STMCOATECH responsible for reimbursement of any airline tickets, guaranteed reservations or other expenses associated with a student attending any class.