



<i>SSPC Use Only</i>	Date	Initial
Application Verified		
Supervisor Approval		

## Pre-Requisite Form – SSPC Protective Coatings Inspector (PCI) Program & Certification – Level 3

**Document Checklist** - Your completed packet must be submitted to SSPC no later than **two weeks** prior to the start date of the course and include the following:

\_\_\_\_\_ Pre-Requisite Form

\_\_\_\_\_ Picture for your wallet card (.jpg file named as First\_Last.jpg – max size: 2mb)

**Send to:**

SSPC Training Coordinator  
40 24th Street, Sixth Floor  
Pittsburgh, PA 15222-4656

Phone: 412-281-2331 x2204  
Fax: 412-281-9995  
Email: [prereqs@sspc.org](mailto:prereqs@sspc.org)

**Please note: Filling out this form does not register you for the course. You must pay in full by check or credit card before you are officially registered.**

## Applicant Information

SSPC Member ID Number: \_\_\_\_\_

Course Date: \_\_\_\_\_ Course Location: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

Company Name: \_\_\_\_\_ Job Title: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Human Resource Contact Person: \_\_\_\_\_

HR Phone: \_\_\_\_\_ HR E-Mail Address: \_\_\_\_\_

# Pre-Requisite Requirements

Prior to attending the **PCI Level 3** program, all individuals must provide adequate information showing that they meet the minimum requirements as set forth in this form. If SSPC is unable to verify the accuracy of any information reported on this form, it may result in the rejection of your application.

Please check the box next to the process you're applying for:

		Work Experience	Training Experience
<input type="checkbox"/>	Process A-3 (Must pass the PCI L2 Exams)	3 years or 4,500 hours of coatings inspection experience	PCI Course + 40 hours of approved coatings training
<input type="checkbox"/>	Process B-3 (Must pass the PCI L2 Exams)	5 years or 7,500 hours of coatings inspection experience	n/a

To become an SSPC Level 3 certified coatings inspector, you must pass each component of the Level 3 Certification Exam with a score of 80% or higher.

By my initial and signature below, I acknowledge that I have read and understand:

(Initial) \_\_\_\_\_ The PCI Application Form and Instructions

I do hereby certify that I have read and met the above prerequisites for the SSPC Protective Coatings Inspection (PCI) Program and Certification.

Signed: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Name & title (please print) : \_\_\_\_\_

(Initial) \_\_\_\_\_ I acknowledge that failure to report accurate, complete information will delay your application. Omission or falsification of information or failure to answer all questions truthfully will result in withholding or denial of certification status.

SSPC is concerned about protecting the confidentiality of our members. If you pass the course or certification exams, your name and contact information will be placed on our website.

Would you want your information posted on our website? Please check one of the boxes below:

Yes:  No:

*If you do not check one of the boxes, your information will be listed on the SSPC website.*

## Professional References

SSPC requests that you list three professional references:

	Name	Phone	Email Address
1			
2			
3			

## Work Experience

This section is to be completed in reverse chronological order, starting with your most current employer.

**You may duplicate as many copies of this page as is necessary for complete documentation of your work history.**

Related work experience is defined as protective coatings inspection work.

Please describe your work experience below:

Employer:			
Title:			
Address:			
Supervisor's Name:		Title:	
Work Phone:		Cell Phone:	
Employed From: (Please include month/year)		To:	
Reason for Leaving:			

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**Work Experience (*continued*),** You must include the following:

Types of inspections performed:	
Coating materials used/inspected:	
Types of Equipment used for inspection:	
How much of your work time is spent on inspection activities? List a percentage:	
What types of specific structures have you performed inspections on? List specific jobs you have worked on.	

# Training History

<b>Process A-3</b> Approved 40 hours of additional training	<b>Process A-3 and B-3</b> Approved work experience
<ul style="list-style-type: none"> <li>• SSPC C1 or C2 courses</li> <li>• SSPC BCI course</li> <li>• SSPC NBPI course</li> <li>• SSPC CCI course</li> <li>• SSPC Marine Coatings course</li> <li>• Other SSPC or SSPC administered course(s)</li> </ul>	<ul style="list-style-type: none"> <li>• Please note: Related work is defined as protective coatings inspection work.</li> </ul>
<p><b>Also acceptable:</b> Any successfully completed training course / coatings inspection course dealing primarily with industrial or marine protective coatings technology or steel corrosion offered by an IACET certified training organization or an accredited college, university or trade school. In addition, the student must have passed a written exam and the course must have been taught by a qualified instructor (as determined by SSPC.)</p> <p><i>For further information on other approved courses, please contact: Jennifer Merck 877-281-7772 x2221</i></p>	

Describe any formal training courses you have completed below:

Organization offering course:			
Course name:			
Date(s) of course:		# of hours:	
Instructor name(s):			
Describe any topics presented and/or workshops within the course:			
Was there an exam given?		Grade:	

Organization offering course:			
Course name:			
Date(s) of course:		# of hours:	
Instructor name(s):			
Describe any topics presented and/or workshops within the course:			
Was there an exam given?		Grade:	

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## PCI Attestation

To uphold and advance the honor and dignity of being an SSPC Certified Protective Coatings Inspector, and in keeping with the high standards of ethical and professional conduct that I am expected to uphold, I acknowledge the following:

I. Fundamental Principles

I recognize that all my actions reflect upon my own professionalism and my company if I'm self-employed, or my employer. When performing coating inspection duties, I not only represent myself and my company or my employer but also reflect upon the SSPC PCI Program. In all my actions, my personal integrity and ethics must be beyond reproach.

II. Specifics

A. Impartiality

I pledge that I will be impartial while performing all coatings inspection and related activities on coating inspection that provides confidence to all those depending upon me that I've done the best job possible and that I have done due diligence.

B. Objective

I pledge that I will be objective in completing my assigned tasks. Objective means I will report any known conflicts of interest to my superior, if I'm employed by a firm to perform inspection, or to my client if I'm self-employed and have been hired to perform coating inspection services. I pledge that I will inspect and make my assessment and document my findings based on contract requirements and applicable standards. My assessments and documentation of inspections and tests will be based on applying my professional knowledge to evaluate the facts at hand.

C. Conflicts of Interest

I pledge to declare all known conflicts of interest, actual, potential or perceived.

D. Diligence and Reasonable Care

I pledge to be diligent and take reasonable care when I perform my inspection tasks. This includes but is not limited to:

- a. Performing my duties on each project with accuracy, dedication, perseverance, fairness, timeliness and honesty, and within the limits of my authority as specified by my employer, if I'm employed by a firm to perform coating inspections, or the client.
- b. Strictly adhering to any stated inspection criteria and the governing specification and applicable industry standards.
- c. Documenting, and notifying appropriate persons of any known nonconformities
- d. Coordinating with the contractor's production personnel to schedule adequate time to perform inspections.
- e. Working inside my certified inspector credentials and qualifications as established by my employer and the SSPC PCI Program.
- f. Carrying out my inspection duties in a professional and courteous manner.
- g. Not accepting any gifts, money, favors, meals, services or anything else that threatens impartiality.
- h. Not telling a contractor how to do his/her work.
- i. Immediately reporting any attempted bribes or threats against others or myself to the appropriate persons in authority.
- j. Not recording any item as being inspected if information has not been properly verified.
- k. Refraining from endorsing or critiquing any proprietary product, any equipment item, any service, any project person, any contractor or engineer, any facility owner official, another inspector, or consultant while performing coating inspection duties (i.e. observe, assess, document and report).
- l. Reporting any conditions to the responsible parties (e.g. my superior, unless self-employed, or my client) that prevents me from performing and completing required inspections and related tasks.
- m. Treating all proprietary and security-related information as confidential.
- n. Being mindful of known safety conditions on the job site.

III. Maintain Professional Qualifications

I also pledge to:

- a. Keep abreast of industry trends as they apply to coating inspection.

I agree to abide by the principles described above and I understand that if I'm found to have violated any of the aforementioned principles, disciplinary action can be brought against me by SSPC, following appropriate due process described in the Disciplinary Action Criteria.

Signed: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

Name & title (please print) : \_\_\_\_\_